

RECONCILIATION OF CASH ASSETS  
1/31/2021

RECORDED CASH ASSETS:  
General Fund  
Sewer Fund  
125TH Fund

| Beginning Balance | Receipts | Transfer In | Transfer Out | Disbursements | Ending Balance |
|-------------------|----------|-------------|--------------|---------------|----------------|
| 83,041.35         | 3,157.48 |             |              | (6,892.86)    | 79,305.97      |
| 210,694.16        | 1,509.09 |             |              | (184.70)      | 211,988.55     |
| 561.52            | 0.00     |             |              | 0.00          | 561.52         |
|                   |          |             |              |               | 0.00           |

TOTAL RECORDED CASH ASSETS:

|            |          |      |      |            |            |
|------------|----------|------|------|------------|------------|
| 294,267.03 | 4,666.57 | 0.00 | 0.00 | (7,077.56) | 291,856.04 |
|------------|----------|------|------|------------|------------|

RECONCILED CASH ON HAND AND IN BANK:

Bank Balance, January 31, 2021

| Bank 1    | Bank 2 | TOTAL     |
|-----------|--------|-----------|
| 97,200.00 | 561.52 | 97,761.52 |

Add:

Deposits in Transit

|  |  |      |
|--|--|------|
|  |  | 0.00 |
|  |  | 0.00 |
|  |  | 0.00 |

Less:

Outstanding Checks (list below - show as a negative amount)

|                     |          |            |            |
|---------------------|----------|------------|------------|
| Addy Disposal       | CK# 7463 | (751.00)   | (751.00)   |
| Robin Dykstra       | CK# 7468 | (184.70)   | (184.70)   |
| SD Federal Property | CK# 7474 | (1,949.50) | (1,949.50) |

Reconciled Bank Balance

|           |        |           |
|-----------|--------|-----------|
| 94,314.80 | 561.52 | 94,876.32 |
|-----------|--------|-----------|

OTHER RECONCILING ITEMS:

Cash on Hand

227.00

|                              |            |
|------------------------------|------------|
| CD's                         | 17,615.56  |
| CD Sewer                     | 73,767.77  |
| CD Sewer                     | 42,453.30  |
| CD Sewer                     | 62,916.09  |
| TOTAL RECONCILED CASH ASSETS | 291,856.04 |

VARIANCE-REPORTED VS. RECONCILED

0.00



Example 2

DISBURSEMENT JOURNAL  
MONTH OF JANUARY

| DATE    | Check Number | Name                  | Description            | ALL FUNDS | GENERAL FUND DEPARTMENT | OBJECT (PURPOSE) | AMOUNT   | SEWER FUND ACCOUNT # | AMOUNT   |
|---------|--------------|-----------------------|------------------------|-----------|-------------------------|------------------|----------|----------------------|----------|
| 1/5/21  | 7460         | MAGGIE DEWITT         | ELECTION WORK          | 150.00    | FINANCE OFFICER         | Services & Fees  | 150.00   |                      |          |
|         | 7461         | Jesse Paschal         | ELECTION WORK          | 150.00    | FINANCE OFFICER         | Services & Fees  | 150.00   |                      |          |
|         | 7462         | Cindy Melloon         | ELECTION WORK          | 150.00    | FINANCE OFFICER         | Services & Fees  | 150.00   |                      |          |
|         |              | Laketime Steakhouse   | Lunch for election wor | 48.00     | FINANCE OFFICER         |                  | 48.00    |                      |          |
|         |              | cash                  | DEC PICKUP             | 751.00    | SANITATION              |                  | 751.00   |                      |          |
| 1/21/21 | 7463         | ADDY DISPOSAL         | PAYROLL                | 46.17     | BOARD                   | SALARIES         | 46.17    |                      |          |
| 1/21/21 | 7464         | TROY MELLOON          | PAYROLL                | 46.17     | BOARD                   | SALARIES         | 46.17    |                      |          |
| 1/21/21 | 7465         | Brad McCoy            | PAYROLL                | 189.31    | BOARD                   | SALARIES         | 189.31   |                      |          |
| 1/21/21 | 7466         | Dave Kleinsasser      | PAYROLL                | 161.61    | FINANCE OFFICER         | SALARIES         | 161.61   |                      |          |
| 1/21/21 | 7467         | Ron Grennell          | PAYROLL                | 184.70    |                         |                  | 184.70   |                      | Salaries |
| 1/21/21 | 7468         | Robin Dykstra         | PAYROLL                | 323.22    | Streets                 | SALARIES         | 323.22   |                      |          |
| 1/21/21 | 7469         | Nate Buskohl          | PAYROLL                | 488.72    | Streets                 | Utilities        | 488.72   |                      |          |
| 1/21/21 | 7470         | Xcell Energy          | Street Lights          | 105.88    | FINANCE OFFICER         | Advertising      | 105.88   |                      |          |
| 1/21/21 | 7471         | New Century Press     | Advertising            | 88.28     | General govt Buildings  | Utilities        | 88.28    |                      |          |
| 1/21/21 | 7472         | Northwestern Energy   | Hall Heat              | 2,235.00  | FINANCE OFFICER         | Services & Fees  | 2,235.00 |                      |          |
| 1/21/21 | 7473         | State of South Dakota | Audit                  | 1,949.50  | FINANCE OFFICER         | Equipment        | 1,750.00 |                      |          |
| 1/21/21 | 7474         | SD Federal Property   | sander                 |           |                         |                  | 125.00   |                      |          |
|         |              |                       | file cabinet           |           |                         |                  | 50.00    |                      |          |
|         |              |                       | Tools                  |           |                         |                  | 24.50    |                      |          |
|         |              |                       | Office Supplies        |           |                         |                  | 10.00    |                      |          |
| 1/25/21 | ach          | Rivers Edge Bank      | Safety Deposit Rent    | 10.00     | FINANCE OFFICER         | Services & Fees  | 10.00    |                      |          |
|         |              |                       |                        | 0.00      |                         |                  |          |                      |          |
|         |              |                       |                        | 0.00      |                         |                  |          |                      |          |
|         |              |                       |                        | 0.00      |                         |                  |          |                      |          |
|         |              |                       |                        | 0.00      |                         |                  |          |                      |          |
|         |              |                       |                        | 0.00      |                         |                  |          |                      |          |
|         |              |                       |                        | 7,077.56  |                         |                  | 6,892.86 |                      | 184.70   |
|         |              |                       |                        |           |                         |                  |          |                      |          |

ACCOUNT RECAP:

ACCOUNT RECAP:

0.00

0.00